

CLOVIS EAST
INTER SCHOOL COUNCIL
(ISC) APPLICATION





ISC Application Process

Thank you for your interest in the ISC program for the Wolfpack! This program holds a lot of prestige not just for our school, but for our entire district. ISC students not only represent our school for events on and off campus, they represent the Clovis Unified School District and work toward maintaining and growing student pride throughout the entire district. It is comprised of our most motivating and influential student leaders. We only have 6 ISC members, therefore it is a very competitive process. It also is a very demanding and time-consuming position.

Please review the expectations and responsibilities for ISC members.

**IF YOU ARE ABLE TO COMMIT TO THESE RESPONSIBILITIES AND EXPECTATIONS,
PLEASE FILL OUT THE ATTACHED APPLICATION. Good Luck!!!**

There are 5 specific steps to be completed if you are applying for the ISC program

1. Mandatory Expectations of ISC Members:

- Attend weekly ISC meetings over the summer and monthly ISC meetings during the school year.
- Attend and be a facilitator at Leadership Camp (7/29-8/01) and Mid-Year Camp (Jan/Feb, 2019)
- Attend all major CE events, including freshmen orientation/registration, all rallies, assemblies, big games, etc.
- Attend all Sister School football games (and participate in a gift exchange)
- Attend district meetings/events (eg: board meetings, CUSD ISC-requested events, etc.)
- Positively promote all school activities and actively get students involved in them
- Choose and lead ice-breakers/games/small groups in class
- Lead organized role-playing/skits in class to address issues/concerns
- Get ideas from other schools by attending their rallies/dances/etc.; present a multi-media presentation to the class
- Mentor and lead other leadership students
- Keep Mrs. Burress/Administration informed on student issues
- Complete a minimum of 36 school service hours/20 community service hours/ and spirit hours
- Maintain a 3.0 GPA (at all times throughout the application process, in all grading periods of current school year, at all times during the 2018-2019 school year).

2. Join the ISC Candidate Remind (text @cehsISC to 81010)

3. ISC Intent to Apply Form [Due to the Activities Office by 3pm on April 24th]

4. Emailed Application [Due: May 1st by 11:59pm]

- Email the following** to the Activities Director, Mrs. Burress (sarahburress@cusd.com)
 - In the subject line of the email it must read: "ISC Application: First and Last Name"
 - In the body of the email, state your name, student ID number, what grade you're in, a little about yourself, what makes you proud to be a Timberwolf, and why you're applying for ISC.
 - Additionally, answer the following questions: How have you contributed to a positive school environment during your high school tenure at Clovis East? Why do you want to be considered for ISC? Why do you think you would do a good job in this role?
- Your Interview Project** (attached to the email and due May 1st by 11:59pm)
 - Attach your interview project (see explanation below) to the email.
 - If you have any other supporting documents for your project (eg. pictures, brochures, websites), feel free to attach them to the email as well.
 - All projects will be a part of the peer-reviewed interview process.
 - Depending on the number of applicants and the length of time allotted for live interviews, your project will determine if you get a live interview.

5. **Interview Project** [Due: May 1st]

- Choose one of the 3 following projects to write about. If you have applied before, you may not submit the same project.
 - Write a community service plan for ISC.** What is the organization you've chosen? What is their mission and what are their goals? Why would that be a good organization for Clovis East to partner with? What are you wanting to accomplish? What resources would you need to do so? How long will this take to accomplish?
 - Tell us about an event.** Take an event that you have helped plan, or that you have participated in. Describe details about this event. What was your role within this event? What value did you add in the planning process and execution? How many people were involved? What was the goal of the event? Was the intended goal accomplished (be specific), and what did you learn? Evaluate yourself within their project—what would you change for the future?
 - Plan an event.** What's the event for (purpose)? What's are the goals of the event? What resources are needed for the event? What's the step by step timeline (pre, during, and post event)? What are you wanting to accomplish by the end of the event? How many people is this event for? [Please note: this should not be an event you have already planned for leadership class].
- No matter which interview project you choose, these 3 things are needed for the interview process:**
 - Your project needs to be typed and in a format easy enough for someone to follow/understand without you being there (remember: this will be peer-reviewed and a basis for whether or not you get a live interview).
 - You need to make and turn in copies for all panel interviewers (8 copies). If you need assistance making copies, you must turn in your completed project *at least one week in advance* to the Activities Office and make arrangements with Ms. Adams. Your project must be emailed by 11:59pm on May 1st. Your copies may be turned in the following morning by 8:00am (5/02).
 - You must be prepared to talk about your project without reading from the paper during your interview.

6. **Live, in-person Interview**** [will take place May 3rd – May 10th]

- Attire:** Dress in a formal, *professional* manner. This is an interview and should be taken seriously.
- Questions:** You'll be asked 5-8 questions. There are not any wrong answers to these questions, but you are competing against other students for a very limited number of spots. I only mention this because simple, quick answers might not represent you as well as other students who elaborate.
- Present interview project.** Be clear and concise about whatever interview project you chose. Each one has specific questions that were asked; be sure to answer those questions while presenting and do not just read from a paper. Follow-up questions could be asked and will be encouraged.

**Unfortunately, not every applicant will get a live interview. All applications/interview projects will be peer-reviewed and scored to determine the top candidates for live interviews (scores will not be released).

7. **Changing of the Guard [will take place May 17th]**

- If you are chosen as part of the 2018-2019 Inter School Council, you are required to attend the Changing of the Guard ceremony on May 17th, after school at Buchanan High School (you will not be provided with transportation).
- At that ceremony, you will be asked to create a "skit" that you perform in front of the rest of the ISC groups from our sister schools.

I wish you the best of luck and look forward to having the opportunity to see what you've got. Thank you for your time and hard work throughout this process!!

Clovis East Activities Director: **Sarah Burress**
Assistant to the Activities Director: **Jahnava Adams**



Inter-School Council INTENT TO APPLY

Be sure to complete the application and return it to the Activities Office no later than Tuesday, April 24th at 3:00pm. NO LATE APPLICATIONS WILL BE ACCEPTED.

NAME _____ **Student ID#** _____ **GRADE** _____

To be a member of the Inter-School Council, you must meet the following requirements:

1. Attend/Lead CUSD Leadership Camp July 29th through August 1st
2. Attend and be on time to all weekly meetings over summer & monthly school meetings
3. Attend/Lead CUSD Mid-Year Leadership Conference and/or volunteer day in January/February
4. Currently have, *and* have maintained, a **3.0 GPA**. Must have had a 3.0 GPA in *all grading periods* of current school year, & **must maintain** this for 2018-2019 school year.
5. Have no Code of Ethics violations
6. You must run for an Elected ASB/Class Officer position for the 2018-2019 school year.
7. You must be enrolled in 4th period ASB Leadership for the 2018-2019 school year.

Counselor Verification/Comments: _____

Counselor Signature: _____

Current GPA: _____

SRC Verification/Comments (please list any behavior issues that this student has been in the SRC for including dress code and cell phone violations): _____

Authorized Signature: _____

Date: _____

I, _____, understand that being in ISC is very time consuming and I must be willing to devote my time during the summer months to plan leadership camp and throughout the school year. I am aware that I will be held to a higher standard and will be expected to go above and beyond and uphold these standards. I have reviewed and agree to the ISC expectations attached to this application.

Candidate Signature _____ **Date** _____ **Candidate Email** _____ **Shirt Size** _____

Parent Print Name _____ **Parent Signature** _____ **Parent Email** _____

Interviews will take place the week of May 3rd through May 10th. If chosen for a live interview, you will be notified via email the time and date.

Clovis East Activities Director: **Sarah Burress**
Assistant to the Activities Director: **Jahnava Adams**

**** Mandatory ****
ISC Summer Planning Days/Event Dates

May 2018

5/17	3:30pm - 5:00pm	BHS (Changing of the Guard)
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June 2018

6/12	8:00am – 10:00am	CWHS
6/13	8:00am – 10:00am	CWHS

July 2018

7/17	8:00am – 10:00am	CWHS
7/18	8:00am – 10:00am	CWHS
7/19	8:00am – 10:00am	CWHS
7/24	8:00am – 10:00am	CWHS
7/25	9:00am – 11:45am	CUSD TEACHER'S CENTER
7/26	8:00am – 11:00am	CWHS
7/29	Approx 1:00pm	ISC & ADS LEAVE FOR CAMP

August 2018

7/30-8/1	CUSD Leadership Camp	Camp Sonora
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December 2018

12/05	6:00pm - 7:15pm	CUSD District Office (School Board Meeting)
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January 2019

1/07	TBD (likely 7am-noon)	ISC Volunteer Day
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May 2019

5/16	3:30pm - 5:00pm	BHS (Changing of the Guard)
5/22	6:00pm - 7:15pm	CUSD District Office (School Board Meeting)