

Advanced Placement: How To Qualify For a Fee Reduction Or Financial Assistance

If your student(s) is already receiving free and reduced meals they automatically qualify for the fee waiver upon verification. When they go to the Total Registration website to register, click that you qualify; the school will verify the information we have on file. You do not need to submit any other paperwork or forms. This will only waive the cost of the test reducing it to \$5.00 per test instead of \$94.00 per test.

If you do not fall into the Federal Income Eligibility guidelines listed below and you should qualify for the fee waiver according to your income eligibility there are a couple of things you can do:

- A. Complete a **Free or Reduced-Price Meals application** to see if you qualify. You can get this form from the Clovis East website, from Mrs. Phillips in the Library, or the cafeteria. Once you complete the Free or Reduced-Price Meals application, turn it into the cafeteria and they will let your student know if they qualify or not.

- B. If you **do not** qualify after submitting the Free or Reduced-Price Meals application, you can fill out the information below and submit it to **Mrs. Phillips in the Library** along with your **2017 tax returns** (1040, 1040A, or 1040EZ), and a **handwritten or typed statement as to why you need financial assistance**. If you qualify for the fee reduction, the price of the exam is reduced by \$30, for a total of **\$64 per exam**. You will be contacted by the Library to let you know if you qualify or not.

Federal 2017-18 Income Eligibility Guidelines Advanced Placement Fee Reduction Eligibility

The following table lists annual family incomes by family size, at 185 percent of the poverty level. If the AP student's family's income did not exceed the amount listed in the appropriate row and column, he or she qualifies for an AP Exam fee reduction.

Size of Family Unit	Annual Family Income*	Annual Family Income* for Alaska	Annual Family Income* for Hawaii
1	\$22,311	\$27,861	\$25,461
2	\$30,044	\$37,537	\$34,540
3	\$37,777	\$47,212	\$43,438
4	\$45,510	\$56,888	\$52,337
5	\$53,243	\$66,563	\$61,235
6	\$60,976	\$76,239	\$70,134
7	\$68,709	\$85,914	\$79,032
8	\$76,442	\$95,590	\$87,931
Each add'l family member add:	\$7,733	\$9,676	\$8,899

* The figures shown under family income represent amounts equal to 185 percent of the 2017-18 federal income poverty guidelines established by the U.S. Department of Health and Human Services. These levels were published in the Federal Register, Vol. 82, No. 67, 4/10/17, pp. 17182-84.

2017-18 Student Eligibility Verification Advanced Placement (AP)

I. Student Information

Last Name	First Name	MI	Grade	Date
High School of Attendance	Clovis East High School			

II. The student qualifies for the AP Test Fee Reduction Program

Household income does not exceed 185 percent of the federal poverty income guidelines. Annual gross or total income level is used to determine eligibility (if you are using a U.S. Individual Income Tax Return Form 1040, refer to line 22; line 15 on the 1040A; and line 6 on the 1040EZ). This category includes students who are eligible to participate in the Federal Free and Reduced Price Meal Program.

III. Verification of Need – Family or Student (18 years or older, not a dependent)

I certify need for financial assistance to pay for the AP exam fees and that our household income during the preceding year did not exceed 185 percent of the federal poverty income guidelines.

Signature of Parent/Guardian or Student

Date

For School Use Only – Review income documentation and identify source.

- Government agency – Department of Social Services, Social Security Administration, etc.
- Most recently filed federal income tax return
- Pay receipts
- Parent/student statement
- Free/Reduced Price Meal Verification
- Other – specify:

Signature of Designated School Personnel

Date

*** This form is to be retained by the school district for five years. The California Department of Education does not require a copy.**

**** Attach Personal Statement and current Tax Returns**